

Fire Department Required Training Self- Assessment Guide

March

2015



Every fire department training officer that has been tasked with satisfying requirements of ISO, OSHA and the NFPA has faced the reality of how confusing that can be. This document is just another instructor's attempt at creating a tool that will the training officer to understand the requirements of each of these organizations, how they fit together and what is needed by the agency to comply. YOU should take the time to review each supporting document to determine your agency requirements. Don't let this sit on the shelf! Use it as a tool to help improve you training program. GOOD LUCK!

ISO, OSHA,
NFPA...How
does it all fit
together?

Special Thanks to Division Chief Al Schlick of the Wauconda Fire District, Wauconda, Illinois for his work on the original document and his encouragement and insight on this revision.

Chad Abel of the Fishers Fire Department modified this document to fit the rules, regulations and laws in the State of Indiana in 2012.

Tony Knight, Training Program Developer for the State of Indiana Fire Academy Training System updated the document in 2015.

Last updated...March 2015



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Introduction

This document is intended to be used as a planning and assessment tool for initial and ongoing training of fire personnel. Every effort has been made to include all applicable standards and regulations; however the document should be routinely evaluated by the user for thoroughness. The latest editions of the National Fire Protection Association, Occupational Safety and Health Administration and Insurance Service Organization have been referenced throughout this document. Updates to this document should coincide with updates by each organization.

It is important to note that specific statements regarding initial and ongoing training have been included in each section; however the specific standard or regulation should be reviewed when determining level of compliance with each section of this document. It is the responsibility of the user to thoroughly review the standard or regulation prior to completing the assessment.

This document has been organized into categories of like topics in order to make the review of the fire department's training program easier. The categories include:

- **General Occupational Safety**
- **Fireground Operations**
- **Technical Rescue**
- **Emergency Vehicle Operations**
- **Incident Management**

It should be noted that many of these topics are interdependent on one another and may be able to be fulfilled alongside one another. Respiratory Protection training, for instance, can be accomplished as part of Company Level Training.

Each topic provides the user the opportunity to assess initial and ongoing requirements. Simply read the section and answer the questions. The boxes provided will expand to accept your text. At the end of the document, there is a Self-assessment Summary to provide the user with a "snapshot" of the fire department's training strengths and weaknesses.



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Online Resources

Visit the following website for more information on standards and regulations contained within:

- ⊗ Occupational Safety and Health Administration www.osha.gov
- ⊗ National Fire Protection Association www.nfpa.org/codes
- ⊗ Insurance Service Organization www.iso.com

Suggestions for Improvement

Please send suggestion to improve this document to:

John M. Buckman III
Director of Training
State Fire Academy Training System
302 W. Washington Street
Room E-241
Indianapolis, IN 46204
317-417-3695
jbuckman@dhs.in.gov



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Glossary of Terms

The following are definitions and explanations of some terms you will find in various standards, regulations and documents relating to fire service training. These terms are provided in an effort to assist in making sense of all you will come across in creating a training plan.

1. **Annual** - covering the period of a year
2. **Authority Having Jurisdiction**- An organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, an installation, or a procedure
3. **Certification** - genuine or authentic; certifications are issued by the authority having jurisdiction
4. **Commensurate** - equal in measure, or extent; corresponding in size, extent, amount, or degree
5. **Company** – a dedicated group of firefighters working together
6. **Degradation** - decline to a low, destitute, or demoralized state; specifically referring to “skills degradation”
7. **Driver** - the operator of a motor vehicle
8. **Duties** - a task or service allocated to somebody, especially in the course of work
9. **Fire Department , Fire District, Fire Territory or Fire Brigade**- agencies that are legally obligated to provide fire protection to a specific geographic area
10. **Functions** - an activity or role assigned to somebody or something
11. **Inadequacies** - failure to be of good enough quality
12. **Initial** - coming first, or present at the beginning of an event or process



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13. **Likely to Respond** - any member who can and does respond to all calls received by the Department
14. **Multi-Company** - more than one fire company
15. **Operator** - somebody who operates machinery, an instrument, or other equipment
16. **OSHA State** – a State that has opted to allow the Occupational Safety and Health Administration to remain the as enforcement agency for occupational safety
17. **OSHA Plan State** – a State that has opted to accept enforcement responsibilities for occupational safety by either adopting federal OSHA regulations or creating regulations that are “at least as effective as” comparable federal standards. OSHA approves and monitors State plans
18. **Proficiency Opportunities** – the chance to practice the skills that have been taught
19. **Reoccurring Proficiency Cycle**- schedule
20. **Requisite** - necessary or appropriate for a specific purpose
21. **Shall** - a mandatory part of the standard
22. **Should** - a part of the standard that is encouraged but not required
23. **Skills Check** - a test of a members practical abilities
24. **Unfamiliar** - not previously known or recognized



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General Occupational Safety and Health

Blood Borne Pathogens

Regulations and Standards:

- ⊗ OSHA 1910.1030 Blood Borne Pathogens
- ⊗ NFPA 1581 Standard on Fire Department Infection Control Program

Initial Requirement:

- ⊗ At the time of initial assignment to tasks where occupational exposure may take place. (OSHA)
- ⊗ The fire department shall conduct initial and annual training and education programs for all members in accordance with state, provincial, or federal regulations. (NFPA)

Frequency:

- ⊗ At least annually (within one year of their previous training) thereafter. (OSHA/NFPA)
- ⊗ An opportunity for interactive questions and answers with the person conducting the training session. (OSHA)

Self-Assessment- Blood Borne Pathogens

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Emergency Action Plans

Regulations and Standards

- ☉ OSHA 1910.38 Emergency Action Plans

Initial Requirement:

- ☉ An employer must designate and train employees to assist in a safe and orderly evacuation of other employees.
- ☉ When the plan is developed or the employee is assigned initially to a job. (OSHA)

Frequency:

- ☉ When the employee's responsibilities under the plan change. (OSHA)
- ☉ When the plan is changed. (OSHA)

Self-Assessment- Emergency Action Plans

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Fit Testing

Regulations and Standards

- ⊗ OSHA 1910.134 Respiratory Protection Standard
- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health Program
- ⊗ OSHA 1910.156 Fire Brigade Standard

Initial Requirement:

- ⊗ The employer shall ensure that an employee using a tight-fitting face piece respirator is fit tested prior to initial use of the respirator (OSHA 1910.134)
- ⊗ Whenever a different respirator face piece (size, style, model or make) is used. (OSHA 1910.134)
- ⊗ The fit of the respiratory protection equipment of each new member shall be tested before the members are permitted to use respiratory protection equipment in a hazardous atmosphere. (NFPA 1500)
- ⊗ Only members with a properly fitting face piece shall be permitted by the fire department to function in a hazardous atmosphere with respiratory protection equipment. (NFPA 1500)
- ⊗ The employer shall ensure that an employee using a tight-fitting face piece respirator is fit tested prior to initial use of the respirator (OSHA 1910.156)
- ⊗ Whenever a different respirator face piece (size, style, model or make) is used. (OSHA 1910.156)

Frequency:

- ⊗ At least annually thereafter. (OSHA 1910.134)
- ⊗ The face piece seal capability of each member qualified to use respiratory protection equipment shall be verified by qualitative or quantitative fit testing on an annual basis (NFPA 1500)
- ⊗ Whenever new types of respiratory protection equipment or face pieces are issued. (NFPA 1500)
- ⊗ At least annually thereafter. (OSHA 1910.156)

Self-Assessment- Fit Testing

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		



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Comments or Steps needed to improve:	
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Personal Protective Equipment

Regulations and Standards

- ⊗ OSHA 1910.132 Personal Protective Equipment
- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health Program, 2007 Edition

Initial Requirement:

- ⊗ The employer shall provide training to each employee who is required by this section to use PPE. (OSHA)
- ⊗ Each affected employee shall demonstrate an understanding of the training specified in paragraph (f) (1) of this section, and the ability to use PPE properly, before being allowed to perform work requiring the use of PPE. (OSHA)
- ⊗ The fire department shall provide all members with a training and education program that covers the operation, limitation, maintenance, and retirement criteria for all assigned personal protective equipment (PPE) expected to be utilized by members.

Frequency:

- ⊗ When the employer has reason to believe that any affected employee who has already been trained does not have the understanding and skill required by paragraph (f) (2) of this section, the employer shall retrain each such employee. Circumstances where retraining is required include, but are not limited to, situations where:
 - ⊗ Changes in the workplace render previous training obsolete; or
 - ⊗ Changes in the types of PPE to be used render previous training obsolete; or
 - ⊗ Inadequacies in an affected employee's knowledge or use of assigned PPE indicate that the employee has not retained the requisite understanding or skill. (OSHA)

Self-Assessment- Personal Protective Equipment

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		



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Does the FD meet all ongoing requirements?	
Comments or Steps needed to improve:	

Respiratory Protection

Regulations and Standards:

- ⊗ NFPA 1404 Standard for Fire Service Respiratory Protection
- ⊗ OSHA 1910.134 Respiratory Protection Standard
- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health

Initial Requirement:

- ⊗ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations (1500). (NFPA 1404)
- ⊗ The employer shall provide the training prior to requiring the employee to use a respirator in the workplace. (OSHA)
- ⊗ The fire department shall provide training and education for all department members commensurate with the duties and functions that they are expected to perform. (NFPA 1500)
- ⊗ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations. (NFPA 1500)



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Frequency:

- ⊗ Re-training shall be administered annually (NFPA 1404)
- ⊗ Inadequacies in the members' knowledge or use of the respirator indicate that the member has not retained the requisite understanding or skill (NFPA 1404)
- ⊗ Any other situation arises in which re-training appears necessary to ensure safe respirator use (NFPA 1404)
- ⊗ Retraining shall be administered annually (OSHA)
- ⊗ Changes in the workplace or the type of respirator render previous training obsolete (OSHA)
- ⊗ Inadequacies in the employee's knowledge or use of the respirator indicate that the employee has not retained the requisite understanding or skill (OSHA)
- ⊗ Any other situation arises in which retraining appears necessary to ensure safe respirator use. (OSHA)
- ⊗ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members. (NFPA 1500)
- ⊗ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members. (NFPA 1500)
- ⊗ Members shall be tested and certified at least annually in the safe and proper use of respiratory protection equipment that they are authorized to use. (NFPA 1500)

Self-Assessment- Respiratory Protection

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Hazard Communication

Regulations and Standards

- ☉ OSHA 1910.1200, Hazard Communication

Initial Requirement:

- ☉ Employers shall provide employees with effective information and training on hazardous chemicals in their work area at the time of their initial assignment (OSHA)

Frequency:

- ☉ Whenever a new physical or health hazard the employees have not previously been trained about is introduced into their work area. (OSHA)

Self-Assessment- Hazard Communications

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Hearing Protection

Regulations and Standards:

- ⊗ OSHA 1910.95, Hearing Protection Standard

Initial Requirement:

- ⊗ The employer shall train each employee who is exposed to noise at or above an 8-hour time weighted average of 85 decibels in accordance with the requirements of this section. The employer shall institute a training program and ensure employee participation in the program.

Frequency:

- ⊗ The training program shall be repeated annually for each employee included in the hearing conservation program. Information provided in the training program shall be updated to be consistent with changes in protective equipment and work processes.

Self-Assessment- Hearing Protection

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Portable Fire Extinguishers

Regulations and Standards

- ☉ OSHA 1910.157 Portable Fire Extinguishers

Initial Requirement:

- ☉ The employer shall provide the education required in paragraph (g) (1) of this section upon initial employment... (OSHA)

Frequency:

- ☉ The employer shall provide the education required in paragraph (g) (1) of this section upon initial employment and at least annually thereafter. (OSHA)

Self-Assessment- Portable Extinguishers

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Fireground Operations

Firefighter I/II

Regulations and Standards

- ☉ NFPA 1001 Standard for Fire Fighter Professional Qualifications

Initial Requirement:

- ☉ Prior to being certified at the Fire Fighter I level; the fire fighter candidate shall meet the general knowledge and skills requirements and the job performance requirements of Chapter 5. (NFPA 1001)
- ☉ The job performance requirements shall be accomplished in accordance with the requirements of the authority having jurisdiction and NFPA 1500. (NFPA 1001)
- ☉ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations. (NFPA 1001)

Frequency:

- ☉ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members (1500). (NFPA 1001)
- ☉ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members. (NFPA 1001)

Self-Assessment- Firefighter I/II

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Structural Firefighting

Regulations and Standards

- ⊗ OSHA 1910.156 Fire Brigade Standard
- ⊗ ISO Fire Suppression Rating Schedule
- ⊗ Indiana Title 655 Board of Firefighting Personnel Standards and Education

Initial Requirement:

- ⊗ The employer shall provide training and education for all fire brigade members commensurate with those duties and functions that fire brigade members are expected to perform. (OSHA)
- ⊗ Such training and education shall be provided to fire brigade members before they perform fire brigade emergency activities. (OSHA)
- ⊗ 240 hours entry level training. (ISO)
- ⊗ *****For Indiana Fire Departments***** Any full-time fire-fighter newly hired or re-hired, shall successfully complete mandatory training prior to performing the duties of a full-time firefighter for a political subdivision. Any volunteer fire fighter shall complete mandatory training before being elected or appointed to membership in a volunteer fire company. (Title 655 IAC 1-3-6 [a]and [b]) *****It should be noted that the Indiana Mandatory Fire Fighter Certification does not meet the requirements of NFPA 1001 or the ISO requirement of 240 entry level training hours. The author of this document suggests training all firefighters to a minimum of Firefighter I/II*****

Frequency:

- ⊗ The employer shall assure that training and education is conducted frequently enough to assure that each member of the fire brigade is able to perform the member's assigned duties and functions satisfactorily and in a safe manner so as not to endanger fire brigade members or other employees. (OSHA)
- ⊗ All fire brigade members shall be provided with training at least annually. (OSHA)
- ⊗ In addition, fire brigade members who are expected to perform interior structural firefighting shall be provided with an education session or training at least quarterly. (OSHA)
- ⊗ 20 hours per member per month continuing training. (ISO)



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Self-Assessment- Structural Firefighting

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Company Level training

Regulations and Standards:

- ⊗ ISO Fire Suppression Rating Schedule
- ⊗ NFPA 1410 Standard on Training for Initial Emergency Scene Operations, 2010 Edition

Frequency:

- ⊗ Company training at fire stations; 20 Hours per member per month. (*Night Drills and Half Day Drills may count toward single company drills*)
- ⊗ *NFPA 1410 highlights evaluations to be conducted on first responding units to fire scenes. While this standard does not state frequency for evaluations to be performed, NFPA 1500 generally states evaluations should be performed annually.*

Self-Assessment- Company Level Training

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Night Drills

Regulations and Standards

- ☉ ISO Fire Suppression Rating Schedule

Requirement & Frequency:

- ☉ (2) Two drills per year (3) hours each. (ISO) *(May count toward a single company or multi-company drill)*

Self-Assessment- Night Drills

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Half-day Drills

Regulations and Standards

- ⊗ ISO Fire Suppression Rating Schedule

Requirement & Frequency:

- ⊗ (8) Eight drills each per year (3) hours each. (ISO) *(May count toward a single company or multi-company drills)*

Self-Assessment- Half-day Drills

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Multi-Company Drills

Regulations and Standards

- ⊗ ISO Fire Suppression Rating Schedule
- ⊗ NFPA 1410 Standard on Training for Initial Emergency Scene Operations, 2010 Edition

Requirement & Frequency:

- ⊗ Four drills each per year (3) hours each. (ISO) (*Night Drills and Half Day Drills may count toward multi-company drill*)
- ⊗ *NFPA 1410 highlights evaluations to be conducted on first responding units to fire scenes. While this standard does not state frequency for evaluations to be performed, NFPA 1500 generally states evaluations should be performed annually.*

Self-Assessment- Multi-Company Drills

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Technical Rescue

Confined Space Training

Regulations and Standards

- ⊗ OSHA 1910.146 Permit Required Confined Spaces
- ⊗ NFPA1670 Standard on Operations and Training for Technical Search and Rescue Incidents, 2009 Edition

Initial Requirement:

- ⊗ The employer shall provide training so that all employees whose work is regulated by this section acquire the understanding, knowledge, and skills necessary for the safe performance of the duties assigned under this section. (OSHA 1910.146[g][1])
- ⊗ Train affected employees in basic first-aid and cardiopulmonary resuscitation (CPR). The employer shall ensure that at least one member of the rescue team or service holding a current certification in first aid and CPR is available. (OSHA)
- ⊗ Training shall be provided to each affected employee:
 - ⊗ Before the employee is first assigned duties under this section;
 - ⊗ Before there is a change in assigned duties;
 - ⊗ Whenever there is a change in permit space operations that presents a hazard about which an employee has not previously been trained;
 - ⊗ Whenever the employer has reason to believe either that there are deviations from the permit space entry procedures required by paragraph (d)(3) of this section or that there are inadequacies in the employee's knowledge or use of these procedures. (OSHA)
- ⊗ Each member of the rescue service shall be trained to perform the assigned rescue duties corresponding to his or her designated level of competency. (NFPA)

Frequency:

- ⊗ Ensure that affected employees practice making permit space rescues at least once every 12 months, by means of simulated rescue operations in which they remove dummies, manikins, or actual persons from the actual permit spaces or from representative permit spaces. (OSHA)
- ⊗ Representative permit spaces shall, with respect to opening size, configuration, and accessibility, simulate the types of permit spaces from which rescue is to be performed. (OSHA)
- ⊗ Review the permit space program, using the canceled permits retained under paragraph (e)(6) of this section within 1 year after each entry and revise the program as necessary, to ensure that employees participating in entry operations are protected from permit space hazards.

NOTE: Employers may perform a single annual review covering all entries performed during a 12-month period. If no entry is performed during a 12-month period, no review is necessary.



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Self-Assessment- Confined Space

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Hazardous Materials Operations Training

Regulations and Standards

- ⊗ OSHA 1910.120 Hazardous Waste Operations and Emergency Response
- ⊗ ISO Fire Suppression Rating Schedule
- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health Program

Initial Requirement:

- ⊗ General site workers engaged in hazardous substance removal or other activities which expose or potentially expose workers to hazardous substances and health hazards shall receive a minimum of 40 hours of instruction off the site (OSHA)
- ⊗ And a minimum of three days actual field experience under the direct supervision of a trained experienced supervisor. (OSHA)
- ⊗ None given (ISO)
- ⊗ The fire department shall provide specific training to members who are likely to respond to special operations incidents in a support role to special operations technicians. (NFPA 1500)

Frequency:

- ⊗ Employees specified in paragraph (e) (1) of this section, and managers and supervisors specified in paragraph (e) (4) of this section, shall receive eight hours of refresher training annually on the items specified in paragraph (e) (2) and/or (e) (4) of this section, any critique of incidents that have occurred in the past year that can serve as training examples of related work, and other relevant topics. (OSHA)
- ⊗ One half day (3 hours) per member per year (ISO)
- ⊗ The fire department shall provide training and education events as required to support minimum qualifications and certifications expected of its members. (NFPA 1500)
- ⊗ Members shall practice assigned skill sets on a regular basis but not less than annually. (NFPA 1500)



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Self-Assessment- Hazardous Materials Operations

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		

The Control of Hazardous Energy (Lock Out/ Tag Out)

Regulations and Standards

- ⊗ OSHA 1910.147, The Control of Hazardous Energy (Lock Out/ Tag Out)

Initial Requirement:

- ⊗ The employer shall provide training to ensure that the purpose and function of the energy control program are understood by employees and that the knowledge and skills required for the safe application, usage, and removal of the energy controls are acquired by employees. (OSHA)
- ⊗ Each affected employee shall be instructed in the purpose and use of the energy control procedure. (OSHA)

Frequency:

- ⊗ Additional retraining shall also be conducted whenever a periodic inspection under paragraph (c)(6) of this section reveals, or whenever the employer has reason to believe that there are deviations from or inadequacies in the employee's knowledge or use of the energy control procedures. (OSHA)
- ⊗ The retraining shall reestablish employee proficiency and introduce new or revised control methods and procedures, as necessary. (OSHA)
- ⊗ The employer shall certify that employee training has been accomplished and is being kept up to date. The certification shall contain each employee's name and dates of training.



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Self-Assessment- Lock Out/ Tag Out

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Technical Rescue Awareness

Regulations and Standards

- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health Program
- ⊗ OSHA 1910.156 Fire Brigade Standard

Initial Requirement:

- ⊗ The fire department shall provide specific training to members who are likely to respond to special operations incidents in a support role to special operations technicians. (NFPA 1500)
- ⊗ The employer shall provide training and education for all fire brigade members commensurate with those duties and functions that fire brigade members are expected to perform. (OSHA)
- ⊗ Such training and education shall be provided to fire brigade members before they perform fire brigade emergency activities. (OSHA)

Frequency:

- ⊗ The fire department shall provide training and education events as required to support minimum qualifications and certifications expected of its members. (NFPA 1500)
- ⊗ Members shall practice assigned skill sets on a regular basis but not less than annually. (NFPA 1500)
- ⊗ The employer shall assure that training and education is conducted frequently enough to assure that each member of the fire brigade is able to perform the member's assigned duties and functions satisfactorily and in a safe manner so as not to endanger fire brigade members or other employees. (OSHA)
- ⊗ All fire brigade members shall be provided with training at least annually. (OSHA)
- ⊗ In addition, fire brigade members who are expected to perform interior structural firefighting shall be provided with an education session or training at least quarterly. (OSHA)



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Self-Assessment- Technical Rescue Awareness

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



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Emergency Vehicle Operations

Driver Training

Regulations and Standards

- ⊗ NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program
- ⊗ NFPA 1500 Standard on Fire Department Occupational Safety and Health
- ⊗ NFPA 1002 Fire Apparatus Driver / Operator Professional Qualifications
- ⊗ ISO Fire Suppression Rating Schedule

Initial Requirement:

- ⊗ Members shall be provided with driver training and education appropriate for their duties and responsibilities before being permitted to operate fire department vehicles or apparatus. (NFPA 1451)
- ⊗ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations. (NFPA 1451)

The fire department shall provide training and education for all department members commensurate with the duties and functions that they are expected to perform (1500). (NFPA 1002)

- ⊗ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations (1500). (NFPA 1002)
- ⊗ 40 hours for new drivers. (ISO)
- ⊗ The fire department shall establish training and education programs that provide new members initial training, proficiency opportunities, and a method of skill and knowledge evaluation for duties assigned to the member prior to engaging in emergency operations. (NFPA 1500)

Frequency:

- ⊗ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members (1500). (NFPA 1451)
- ⊗ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members (1500). (NFPA 1451)



Fire Department Required Training Self-Assessment Guide



- ⊗ Driver training shall be provided for all members as often as necessary to meet the applicable requirements of this chapter, but not less than twice each year. (NFPA 1451)
- ⊗ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members. (NFPA 1500)
- ⊗ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members. (NFPA 1500)
- ⊗ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members (1500). (NFPA 1002)
- ⊗ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members (1500). (NFPA 1002)
- ⊗ (4) Four half day (3 hours) sessions per year. (ISO)
- ⊗ Annual driver training shall include hands-on exercises, excluding virtual reality driver training simulator (DTS), using actual fire apparatus. (NFPA 1451)
- ⊗ Whenever new or unfamiliar vehicles are placed into service, training and education relating to those vehicles shall be provided for all affected members. (NFPA 1451)

Self-Assessment- Driver Training

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



Fire Department Required Training Self-Assessment Guide



Pump Operator

Regulations and Standards

- ☉ NFPA 1002 Standard on Fire Apparatus Driver/Operator Professional Qualifications
- ☉ ISO Fire Suppression Rating Schedule

Initial Requirement:

- ☉ Must meet the job performance requirements defined in Sections 5.1 and 5.2 shall be met prior to certification as a driver / operator - pumper. (NFPA 1002)
- ☉ 40 hours for new drivers. (ISO)

Frequency:

- ☉ The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members. (NFPA 1002)
- ☉ The fire department shall provide an annual skills check to verify minimum professional qualifications of its members. (NFPA 1002)
- ☉ (4) Four half day (3 hours) sessions per year. (ISO)

Self-Assessment- Pump Operator

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



Fire Department Required Training Self-Assessment Guide



Incident Management

Incident Command Training

Regulations and Standards

- ☉ NFPA 1500 Standard on Fire Department Occupational Safety and Health Program
- ☉ NFPA 1021 Standard for Fire Officer Professional Qualifications
- ☉ NFPA 1001 Standard for Fire Fighter Professional Qualifications
- ☉ National Incident Management System
- ☉ OSHA 1910.120 Hazardous Materials

Initial Requirement:

- ☉ All members who are likely to be involved in emergency operations shall be trained in the incident management and accountability system used by the fire department. (NFPA 1500)
- ☉ For certification at the Fire Officer Level I, the candidate shall meet the requirements of Firefighter II as defined in NFPA 1001, Fire Instructor I as defined in NFPA 1041, and the job performance requirements defined in Sections 4.2 through 4.7 of this standard. (NFPA 1021)
- ☉ For certification at Level II, the Fire Fighter I shall meet the general knowledge requirements in 6.1.1.1, the general skill requirements in 6.1.1.2, and the job performance requirements defined in Sections 6.2 through 6.5 of this standard. (NFPA 1001)
- ☉ Responsibilities of the Fire Fighter II in assuming and transferring command within an incident management system, performing assigned duties in conformance with applicable NFPA and other safety regulations and authority having jurisdiction procedures, and the role of a Fire Fighter II within the organization. (NFPA 1001)
- ☉ Homeland Security Presidential Directive 5 (NIMS)
- ☉ Officers and leaders who may be expected to be in charge at an incident should be fully knowledgeable of their company's incident command system. They should know where and how to obtain additional assistance and be familiar with the local district's emergency response plan and the state emergency response plan. (OSHA)

Frequency:

- ☉ The fire department shall provide training and education events as required to support minimum qualifications and certifications expected of its members. (NFPA 1500)
- ☉ Members shall practice assigned skill sets on a regular basis but not less than annually. (NFPA 1500)
- ☉ None Given (NFPA 1021)



Fire Department Required Training Self-Assessment Guide



- The fire department shall develop a reoccurring proficiency cycle with the goal of preventing skill degradation and potential for injury and death of members (1500). (NFPA 1001)
- The fire department shall provide an annual skills check to verify minimum professional qualifications of its members. (NFPA 1001)
- Preparedness activities conducted on a "steady-state" basis. (NIMS)

Self-Assessment- Incident Command

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



Fire Department Required Training Self-Assessment Guide



Officer Training

Regulations and Standards

- ⊗ NFPA 1021 Standard for Fire Officer Professional Qualifications
- ⊗ ISO Fire Suppression Rating Schedule

Initial Requirements:

- ⊗ Fire Fighter II as defined in NFPA 1001 (NFPA 1021)
- ⊗ Fire Instructor I as defined in NFPA 1041 (NFPA 1021)
- ⊗ And the job performance requirements defined in Sections 4.2 through 4.7 of this standard. (NFPA 1021)
- ⊗ None given. (ISO)

Frequency:

- ⊗ None given. (NFPA 1021)

Self-Assessment- Officer Training

Does the FD meet all initial requirements?		
Comments or Steps needed to improve:		
Does the FD meet all ongoing requirements?		
Comments or Steps needed to improve:		



Fire Department Required Training Self-Assessment Guide



Self-assessment Summary

Indicate whether or not your agency complies completely with the all standards within this document for each topic.

General Occupational Safety	Initial	Ongoing
Blood borne Pathogens		
Emergency Action Plans		
Fit Testing		
Hazard Communications		
Hearing Protection		
Personal Protective Equipment		
Respiratory Protection		
Portable Fire Extinguishers		
Fireground Operations	Initial	Ongoing
Company Level Training		
Firefighter I/II		
Half-day Drills		
Multi-Company Drills		
Night Drills		
Structural Firefighting		
Technical Rescue	Initial	Ongoing
Confined Space Training		
Hazardous Materials Operations		
Lock Out/ Tag Out		
Technical Rescue Awareness		
Emergency Vehicle Operations	Initial	Ongoing
Driver Training		
Pump Operator		
Incident Management	Initial	Ongoing
Incident Command		
Officer Training		



Fire Department Required Training Self-Assessment Guide



Once you complete the Self-assessment Summary, add pages to this document and create goals for improvement. Provide yourself target dates to achieve your goals. This will help keep you on task. Take it one step at a time, improve little by little and don't try to fix it all at once. Keep in mind that you will always be working to improve your plan. This should be an annual assessment of your training program.

**Train like your life depends on it, because it does!
Stay Safe...**